



Summer Volunteer Instructor Job Description

New England Disabled Sports is a 501(c)(3) non-profit organization located at Loon and Bretton Woods, NH. Our Adaptive summer volunteer instructors provide instruction to individuals with disabilities in a safe, fun and nurturing learning environment. A primary function of being a volunteer with NEDS is to ensure that each participant receives a high-quality cycling, paddling, rock climbing, golf and/or archery experience.

Major Tasks and Responsibilities

- Create a basic lesson plan matched to each student's ability and goals.
- Communicate instructions to students during a lesson, including but not limited to directives, technique and feedback.
- Complete progress notes following each lesson as explained during training and outlined in the Volunteer Handbook.
- Follow all safety/risk management protocols while providing a caring and fun environment for participants, other volunteers and staff.
- Create a nurturing, positive and professional environment while promoting and adhering to all program policies and procedures as listed in the Volunteer Handbook and Safe Sport Handbook.
- Be a positive representative and promoter of New England Disabled Sports programs, events, and activities.
- Commit to continuing training and education in order to provide high quality lessons.
- Communicate clearly, honestly, and respectfully with all staff, participants, parents, and volunteers.
- Attend, engage in and complete required trainings.
- Adhere to New England Disabled Sports mission and guiding principles.
- Contribute a "good-faith" effort to fundraising efforts on behalf of the organization.
- Adhere to all host venues policies and procedures.
- Other duties as specified.

Required Knowledge and Qualifications

- Independent, intermediate Cycling, Archery, Paddling, Rock Climbing and/or Golf skills.
- Passion for working with individuals living with a disability.
- Able to attend all required training.
- Commitment to a positive, fun, and team-oriented working environment.
- Successful completion of a background check.
- Demonstrated history of responsibility, dependability, and maturity.
- Ability to be flexible, creative, and adaptable to diverse situations and circumstances.

- Pass required safety checks.
- Excellent communication skills: Proficient at speaking, reading and writing English.
- Obtain clearance from your primary physician for participation in cycling, paddling, rock climbing, archery and/or golf and instruction.
- Ability to consistently lift, carry and load equipment and/or students that weight 50 plus pounds.

I _____ agree to adhere to all of the above listed responsibilities, policies and procedures as a volunteer instructor with New England Disabled Sports. I understand that if I am unable to do so that I may be dismissed as an Adaptive summer volunteer instructor with New England Disabled Sports.

I _____ have agreed to work as a volunteer for New England Disabled Sports and do so on my own free will. As a volunteer I am not an employee or agent of New England Disabled Sports. I understand this role does not include compensation or payment of any kind. Furthermore, I acknowledge that NEDS does not offer health insurance, workers' compensation insurance, or any such employee benefit to volunteers. As a volunteer I agree to maintain my own health insurance during my time as a volunteer for NEDS.

Print Name	Signature	Date
Print Name	Parent/Guardian Signature	Date