

Summer Volunteer Job Description

New England Disabled Sports is a 501(c)(3) non-profit organization located at Loon Mtn. and Bretton Woods, NH. Our Adaptive summer volunteer instructors provide instruction to individuals with disabilities in a safe, fun and nurturing learning environment. A primary function of being a volunteer with NEDS is to ensure that each participant receives a high-quality experience.

Major Tasks and Responsibilities

- Create a basic lesson plan matched to each participants' ability and goals.
- Communicate instructions to participants during a lesson, including but not limited to directives, technique and feedback.
- Complete progress notes following each lesson as explained during training and outlined in the Volunteer Handbook.
- Follow all safety/risk management protocols while providing a caring and fun environment for participants, other volunteers and staff.
- Create a nurturing, positive and professional environment while promoting and adhering to all program policies and procedures as listed in the Volunteer Handbook.
- Be a positive representative and promoter of New England Disabled Sports programs, events, and activities.
- Commit to engaging in fundraising efforts of New England Disabled Sports.
- Commit to continuing training and education in order to provide high quality lessons.
- Communicate clearly, honestly, and respectfully with all staff, participants, parents, and volunteers.
- Attend, engage in and complete required training.
- Agree to teach any type of lesson that is necessary, and that you are trained in.
- Adhere to New England Disabled Sports mission and guiding principles.
- Adhere to Loon Mountain and Bretton Woods Employee Handbooks as outlined in the Volunteer Handbook.
- Other duties as specified.

Required Knowledge and Qualifications

- Independent, intermediate Cycling, Paddling, Pickleball and/or Golf skills. Intermediate to advanced Mountain Biking skills.
- Passion for working with individuals living with a disability.
- Able to attend all required training.
- Commitment to a positive, fun, and team-oriented working environment.
- Successful completion of a background check.
- Demonstrated history of responsibility, dependability, and maturity.
- Ability to be flexible, creative, and adaptable to diverse situations and circumstances.
- Pass required sport specific safety checks.
- Excellent communication skills: Proficient at speaking, reading and writing English.

- Obtain clearance from your primary physician for participation in the selected activities.
- Ability to consistently lift, carry, and load equipment and/or students that weigh 50 pounds or more.
- Must complete online handbook, safesport training and any other mandatory training prior to the start of lessons.

Other Specifications

- Be willing and able to abide by all safety precautions.
- Understands that to take part in a New England Disabled Sports lesson is at their own risk due to the potential for an increased exposure to COVID-19.
- Agrees to discuss their participation in summer sports lessons at New England Disabled Sports with their primary physician and receives recommendation to participate.

I agree to adhere to all of the above listed responsibilities, policies and procedures as a volunteer instructor with New England Disabled Sports. I understand that if I am unable to do so that I may be dismissed as a volunteer with New England Disabled Sports.

I have agreed to volunteer for New England Disabled Sports and do so on my own free will. As a volunteer I am not an employee or agent of New England Disabled Sports. I understand this role does not include compensation or payment of any kind. Furthermore, I acknowledge that NEDS does not offer health insurance, workers' compensation insurance, or any such employee benefit to volunteers. As a volunteer I agree to maintain my own health insurance during my time as a volunteer for NEDS.